

經濟部國際貿易局任務

經濟部國際貿易局於 1969 年 1 月 1 日成立，負責掌理我國國際貿易政策之研擬、貿易推廣及進出口管理等事項。過去數十年來，隨著國際經貿環境之轉變，貿易局之角色與定位亦不斷因應調整，目前重點工作包括：

- 一、貿易政策、法規之研擬與執行；
- 二、參與國際經貿組織活動；加強雙邊經貿關係；
- 三、貿易談判、諮商與爭端之處理及協調；
- 四、推動洽簽經濟合作協定；
- 五、貨品輸出入及出進口廠商之管理及輔導；
- 六、推展對外貿易，拓銷海外市場；創造有利外貿發展的環境，包括國際展館之興建與貿易無紙化、便捷化的推動，全球經貿資訊網站之架設等；
- 七、駐外商務機構之聯繫與協調；
- 八、辦理貿易相關法人、團體之聯繫與輔導。

Aims of the Bureau of Foreign Trade, MOEA

The Bureau of Foreign Trade (BOFT), which was established by the Ministry of Economic Affairs (MOEA) on January 1, 1969, is responsible for formulating Taiwan's international trade policies, promoting trade, and managing trade-related activities. Over the past few decades, the BOFT's role and responsibilities have undergone numerous adjustments to meet the demands of the ever-changing international business environment. Its primary duties currently include:

- I. Formulating and implementing trade policies and rules/regulations
- II. Participating in the activities of international economic and trade organizations, and enhancing bilateral trade relations
- III. Handling and coordinating trade negotiations, consultations and disputes
- IV. Negotiating and signing economic cooperation agreements
- V. Administering the import/export regime and providing trade consulting services to importers and exporters
- VI. Promoting foreign trade and creating an environment conducive to the development of foreign trade by constructing international exhibition halls, introducing paperless trade and trade facilitation, establishing global trade information websites, etc.
- VII. Contact and coordination with the MOEA's overseas offices, and
- VIII. Managing liaison and assistance concerning business-related entities and groups.

經濟部國際貿易局組織與業務

職稱（或單位）	業務內容
局長	綜理局務
副局長	襄理局務
主任秘書	協助局務並綜理秘書室業務
多邊貿易組	WTO、APEC、OECD、其他國際經貿組織及區域經濟整合業務（如：TPP/RCEP）
雙邊貿易一組	亞洲、中東、大洋洲雙邊及兩岸、港、澳、蒙古經貿業務
雙邊貿易二組	歐、美及非洲地區雙邊經貿業務
貿易發展組	貿易推廣及會展產業發展業務
貿易服務組	輸出、入貨品管理及廠商服務業務
綜合企劃委員會	綜合企劃及研究考核業務
貿易安全與管控小組	戰略性高科技貨品輸出入管理業務
展館興建小組	推動興建展覽館業務
國會聯絡室	立法及監察委員服務及問政議題溝通協調業務
資訊中心	資訊規劃及管理業務
秘書室	文書、總務、法制及新聞聯絡等業務
人事室	人事業務
會計室	會計業務
政風室	政風業務
統計室	統計業務
高雄辦事處	輸出、入貨品管理、廠商服務及貿易推廣業務
本部推廣貿易基金管理委員會	經濟部推廣貿易基金收支、保管及運用業務

註：▭ 表任務編組單位

Organization & Responsibilities of the Bureau of Foreign Trade, MOEA

Position/Division	Responsibilities
Director General	Supervision of all bureau affairs
Deputy Director General	Assisting with supervision of all bureau affairs
Chief of Secretary	Assisting with the handling of all bureau affairs and the supervision of office matters
Multilateral Trade Affairs Division	The WTO, OECD, APEC, other international trade/economic organizations and TPP/RCEP
Bilateral Trade Division I	Asia, Middle East, Oceania, Mainland China, Hong Kong, Macao and Mongolia
Bilateral Trade Division II	Europe, the Americas and Africa
Trade Development Division	Trade promotion and MICE industry development
Export/import Administration Division	Export/import administration and services
Planning Committee	Integration of planning, research and assessment
Trade Security and Export Control Task Force	Export and import administration of strategic high-tech commodities
Exhibition Center Construction Task Force	Exhibition center construction matters
Congressional Liaison Unit	Legislative & Control Yuan services and liaison with political affairs
Information Management Center	Computer and information-related affairs
Secretariat	Documentation, general administration, legal affairs, and press releases
Personnel Office	Personnel matters of the BOFT and parts of the MOEA
Accounting Office	Accounting matters of the BOFT and the trade promotion fund of the MOEA
Civil Service Ethics Office	Matters pertaining to government ethics
Statistics Office	Matters pertaining to statistics
Kaohsiung Office	Services to importers and exporters in southern Taiwan
Trade Promotion Fund Management Committee, MOEA	The MOEA trade promotion fund

N.B. [Dotted border] represents ad hoc task force.